

Date: Tues, 10 April 2003 18:25:13

From: John smith [Jsmith@yahoo.com]

Subject: Regional Sales Manager (mtt-02/8755)

To: paul.watson@hilton.com

Dear Mr. Watson,

Having broken sales records and exceeded sales quotas in all my previous positions and recently completed my MBA in marketing from the School of Managerial Leadership at California State University, I am an ideal candidate for the regional sales manager position at Hilton Resorts in US and Mexico.

As the leading sales representative for Disney Vacation Club, I developed key sales material, trained new sales reps, and reinvented the way club memberships are sold. My team's revenue was more than double the average for the entire operation.

The vacation club industry is a dynamic and growing industry, and I am convinced I can help Hilton grow its reputation and dominant position in the industry.

We should meet to discuss the position. I will contact you in the next 10 days to arrange an interview. Should you have any questions before that time, please feel free to call me at 901-111-2233 or email me. Thank you for your time and consideration.

Cordially,

John Smith